

## HUMAN SERVICES – ADMINISTRATIVE CLAIM

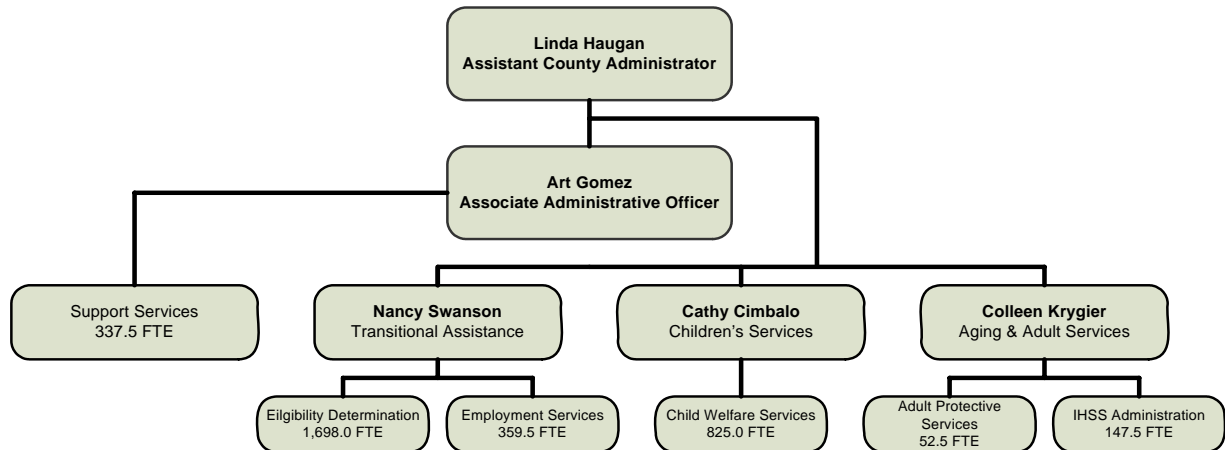
### MISSION STATEMENT

Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

### STRATEGIC GOALS

1. TAD – Process Medi-Cal Eligibility Determination System (MEDS) alerts within state time standards.
2. TAD – Increase total number of households participating in the Food Stamp Program.
3. TAD – Increase the Work Participation Rate (WPR) of recipients of CalWORKs benefits.
4. TAD – Enhance customer service satisfaction.
5. DCS – Increase the number of adoptions.
6. DCS – Increase the number of foster children in the Independent Living Skills Program that earned a High School Diploma or G.E.D.
7. DAAS – Assist at-risk adults and frail elderly to maintain independence and live safely in the least restrictive environment.
8. DAAS – Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.

### ORGANIZATIONAL CHART



## Administrative Claim

### DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC).

#### Transitional Assistance Department (TAD)

TAD strives to meet the basic needs of individuals and families while working with them to attain self-sufficiency. TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, foster care administration, general relief assistance, CalWORKs – Employment Services Program and child care. All programs are funded by a combination of federal, state, realignment and county dollars, with the exception of the general assistance program, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

#### Department of Children's Services (DCS)

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker. To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused.

Other DCS programs include:

- Emergency Response (ER): investigates allegations of child abuse and neglect and makes immediate plans to ensure the safety of endangered children. This is often the "front door" for clients entering the Child Welfare System.
- Family Maintenance (FM): builds on families' strengths and helps to remove barriers so children can remain safely at home.
- Family Reunification (FR): works to make the family environment a safe one so children can return home.
- Permanency Planning (PP): ensures that children who are unable to live safely with their birth families can grow up in a safe and secure permanent living arrangement.
- Foster Parent Recruitment and Training, in conjunction with Foster Home Licensing: maintains and creates out-of-home placement resource options throughout the county.
- Adoptions: performs assessments of adoptive families and matches children with permanent families when their birth families are no longer an option.
- Independent Living Program: assists youth in successfully transitioning out of the foster care system.

#### Department of Aging and Adult Services (DAAS)

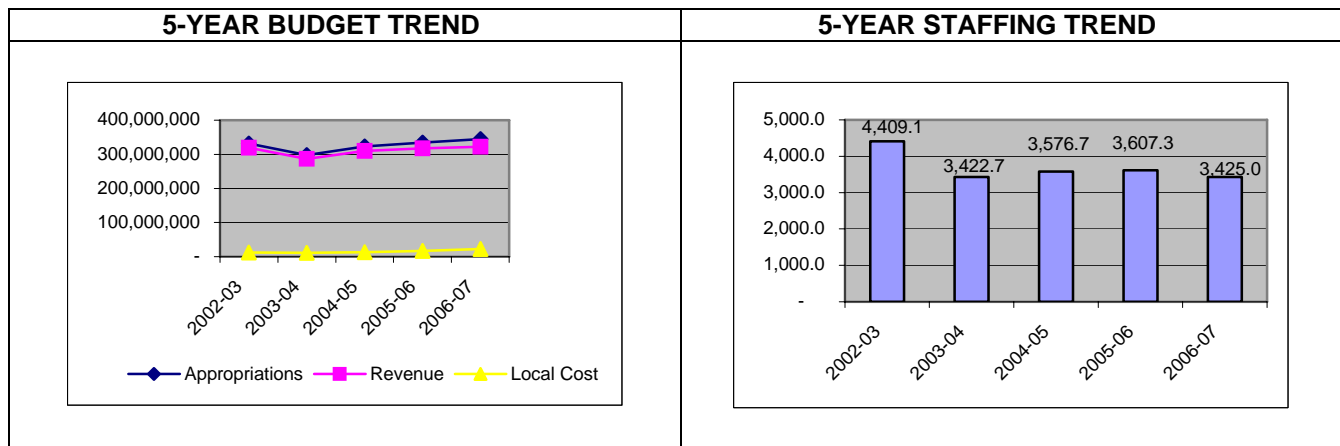
DAAS serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are budgeted in the Human Services Administrative Claim budget.



The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referral to other community resources, including the IHSS program, monitoring the progress of the client, and following up with the client.

## BUDGET HISTORY



## PERFORMANCE HISTORY

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Modified Budget	2005-06 Actual
Appropriation	304,003,111	297,237,339	304,201,249	333,521,024	319,982,667
Departmental Revenue	291,758,831	285,737,278	290,027,409	316,114,025	302,559,913
Local Cost	12,244,280	11,500,061	14,173,840	17,406,999	17,422,754
Budgeted Staffing				3,607.3	

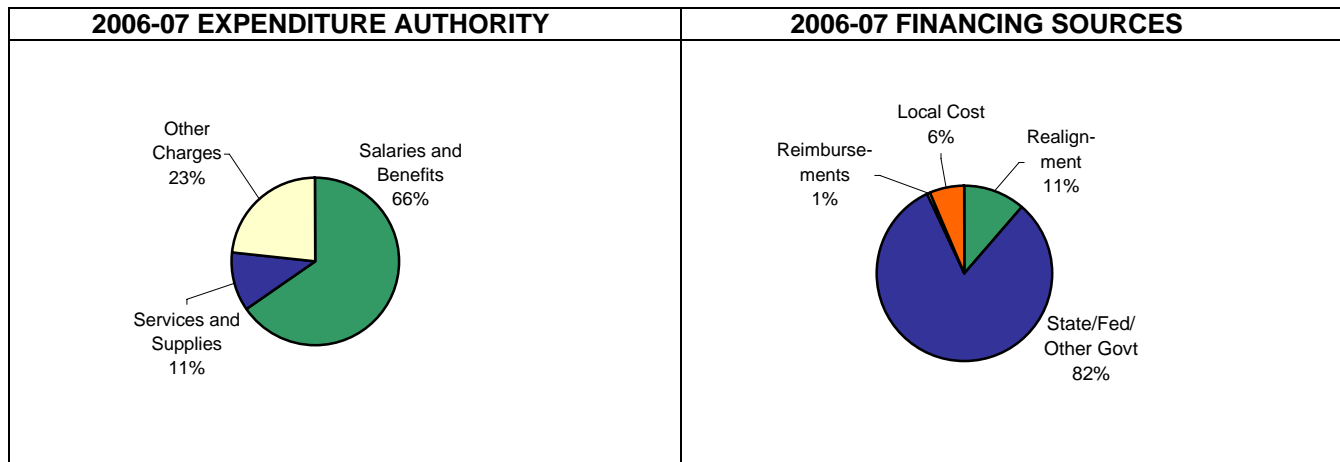
Overall expenditures in this budget unit for 2005-06 were \$13.5 million below budget. Significant variances from budget are:

- Salary and benefits expenditures were \$1.4 million below modified budget. Continued attrition and HS's continued inability to quickly fill positions as they become vacant account for most of these savings.
- Services and supplies expenditures were \$2.5 million below modified budget. Savings are attributed to under-expenditures in non-inventoriable equipment, utilities, central mail and printing services, outside printing services and vehicle charges.
- Other charges were \$5.1 million below modified budget. These savings were a result of under-expenditures in CalWORKs ancillary payments and costs of contracted services for clients.
- Transfers were \$3.2 million below modified budget. Savings of \$1.5 million in Salaries and Benefits Transfers Out, \$1.3 million in Services and Supplies Transfers Out and \$0.4 million in Other Charges Transfers Out were recognized.
- Operating Transfers Out were \$1.3 million below modified budget. These savings are because the department recouped nearly all required advance payments made for IHSS Provider health care premiums.



Revenue decreased commensurately with the decrease in expenditures, yet was adequate enough to keep this budget unit near budgeted local cost. Because of late receipt of year-end accruals from internal service funds, actual local cost exceed budgeted local cost by \$15,755.

### ANALYSIS OF FINAL BUDGET



GROUP: Human Services  
DEPARTMENT: HSS Administrative Claim Budget  
FUND: General

BUDGET UNIT: AAA DPA  
FUNCTION: Public Assistance  
ACTIVITY: Administration

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2005-06 Final Budget	2006-07 Final Budget	Change From 2005-06 Final Budget
<b>Appropriation</b>							
Salaries and Benefits	187,406,038	188,377,151	199,581,623	211,636,943	215,050,352	225,947,998	10,897,646
Services and Supplies	35,121,518	30,125,635	29,494,611	30,746,454	33,248,056	35,255,459	2,007,403
Central Computer	3,597,860	2,810,896	2,755,935	3,445,661	3,195,131	3,962,850	767,719
Other Charges	40,677,586	42,821,728	40,288,411	40,049,898	44,459,521	44,825,557	366,036
Equipment	301,847	202,565	404,434	394,514	420,000	245,500	(174,500)
Vehicles	-	287,046	-	496,431	500,000	500,000	-
L/P Struct/Equip/Vehicles	1,419,776	352,962	202,848	158,199	326,021	231,248	(94,773)
Transfers	32,511,856	33,454,798	31,882,185	32,326,193	35,529,497	32,732,103	(2,797,394)
Total Exp Authority	301,036,481	298,432,781	304,610,047	319,254,293	332,728,578	343,700,715	10,972,137
Reimbursements	(841,113)	(1,380,351)	(1,287,532)	(1,378,695)	(1,552,313)	(1,738,711)	(186,398)
Total Appropriation	300,195,368	297,052,430	303,322,515	317,875,598	331,176,265	341,962,004	10,785,739
Operating Transfers Out	3,807,743	184,909	878,734	2,107,069	3,436,576	2,343,643	(1,092,933)
Total Requirements	304,003,111	297,237,339	304,201,249	319,982,667	334,612,841	344,305,647	9,692,806
<b>Departmental Revenue</b>							
Fines and Forfeitures	8,589	16,368	10,957	23,145	15,000	13,662	(1,338)
Use of Money and Prop	-	8,590	-	-	5,500	2,863	(2,637)
Realignment	39,521,773	41,698,601	40,670,488	40,001,814	40,414,519	38,859,619	(1,554,900)
State, Fed or Gov't Aid	250,873,440	242,663,653	249,027,568	260,897,961	276,261,202	282,330,096	6,068,894
Current Services	1,068,348	1,156,550	(49,097)	752,685	1,022,500	777,131	(245,369)
Other Revenue	239,589	156,920	319,485	691,350	225,000	(11,733)	(236,733)
Other Financing Sources	47,092	36,596	38,637	137,177	30,000	37,616	7,616
Total Revenue	291,758,831	285,737,278	290,018,038	302,504,132	317,973,721	322,009,254	4,035,533
Operating Transfers In	-	-	9,371	55,781	-	-	-
Total Financing Sources	291,758,831	285,737,278	290,027,409	302,559,913	317,973,721	322,009,254	4,035,533
Local Cost	12,244,280	11,500,061	14,173,840	17,422,754	16,639,120	22,296,393	5,657,273
Budgeted Staffing					3,607.3	3,425.0	(182.3)

### 2006-07 Requirements

Due to uncertainties about the state budget and the lack of specifics regarding possible effects on social services programs, HS prepared the 2006-07 budget with the assumption that allocations will remain stable for TAD. DCS and DAAS expect to receive increases to their respective allocations. The state does not prepare allocations until after the state budget is approved; therefore, HS will not receive funding notifications until late summer of 2006. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment, as needed.



Highlights of the changes between budget years are as follows:

## STAFFING

Overall, staffing will decrease by 182.25 budgeted FTEs or 5 percent from the 2005-06 final budget. Several classifications were reduced, while others were augmented, to fit the needs of the departments' program requirements and/or reorganization.

	TAD	DCS	DAAS		Support	Total
2005-06 final budget	2,142.75	883.50	217.25		363.75	3,607.25
2006-07 final budget	2,058.50	826.00	201.00		339.50	3,425.00
Difference between 2005-06 final budget & 2006-07 proposed budget	-84.25	-57.50	-16.25		-24.25	-182.25

## APPROPRIATION

Overall, total appropriation increased \$10.8 million from the 2005-06 final budget. Appropriation changes between budget years are as follows:

- Salary and benefits costs will increase \$10.9 million. This increase is a combination of negotiated MOU salary and benefit increases, salary step increases, and worker's compensation cost increases. These increased costs are possible due to funding increases received in 2005-06, continued access to CalWORKs incentive funds, and ongoing cost containment efforts implemented by HS in the services, supplies and equipment accounts.
- Services and supplies and Central Computer costs will increase \$2.8 million. A \$0.6 million savings in COWCAP is offset by a \$2.6 million increase in computer hardware, computer software, equipment, property insurance, distributed data processing equipment, security and other professional services, and Real Estate Services expenses.
- Other charges for services to clients will increase \$0.4 million. This is primarily due to a \$2 million increase in IHSS provider payments, which is due to wage and caseload increases and is offset by reductions of \$1.6 million in CalWORKs program contracts.
- Equipment and lease/purchase costs will decrease \$0.3 million. Consolidation of office space has reduced the need for replacement photocopiers, resulting in an overall reduction in equipment purchases.
- Transfers to reimburse other county departments for services provided will decrease \$2.8 million. This decrease is due to the termination of MOU's between TAD and Probation and TAD and Public Health.
- Reimbursements from other county departments for services provided by HS will increase \$0.2 million. This reflects an increased demand for HS administrative assistance to non-welfare departments.

## REVENUE

Funding from non-general fund sources increased \$4.0 million from the 2005-06 final budget. Revenue changes between budget years are as follows:

- Federal and State funding available for HS programs increased \$6.1 million.
- A mix of miscellaneous revenue sources decreased \$0.5 million
- The overall need for Social Services Realignment revenue decreased \$1.6 million. This decrease is primarily a result of an increase in local funding provided for miscellaneous programs that have been funded with Realignment revenue in the past. This includes non-HS PERC activities (\$400,000), Children's Fund (\$500,000), Children's Network (\$750,000), required local match for Office on Aging Programs (\$451,404) and reimbursement to Probation for a portion of the Heart Bar Youth Camp (\$1,100,000). This increased local funding more than offset the ever-increasing Realignment revenue required by HS Social Services Programs.



## LOCAL COST

All HS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.

In aggregate, the HS Administrative Claim Budget Unit includes a net additional local cost of \$5.7 million. Of this, \$2.5 million is required to match program allocations and \$3.2 million is a result of the items previously detailed in the Social Services Realignment explanation above. This increase was included in the local cost targets presented by the County Administrative Office and approved by the Board.

All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. HS will closely manage changes arising from the state budget. Significant changes will be brought forward to the Board of Supervisors in a Mid-Year Budget agenda item, if necessary.

### Social Services Realignment Detail of Changes from 2005-06 to 2006-07 (in millions)

	2005-06 Actual	2006-07 Final Budget	Inc/(Dec)
Administrative Claim budget	14.0	8.9	(5.1)
IHSS provider payments	25.0	29.0	4.0
IHSS Public Authority/benefits	1.0	1.0	-
Foster Care	21.0	24.3	3.3
Aid to Adoptive Children	2.8	3.4	0.6
Seriously Emotionally Disturbed Children	1.4	1.9	0.5
<b>Total Social Services</b>	<b>65.2</b>	<b>68.5</b>	<b>3.3</b>
Probation	2.7	2.7	-
California Children's Services	3.3	3.8	0.5
Financial Administration-MOE	1.8	1.8	-
<b>Grand Total</b>	<b>73.0</b>	<b>76.8</b>	<b>3.8</b>

### History of Social Services Realignment and Local Cost HSS Administrative Budget and Subsistence Budgets

<u>In millions</u>	00/01	01/02	02/03	03/04	04/05	05/06	06/07 Budget
<u>Administrative budget (DPA)</u>							
Realignment	8.4	10.4 *	15.8 **	12.8	12.7	14.0	8.9
Local cost	11.4	13.1	12.3	11.5	14.1	14.9	18.4
<u>IHSS Providers (DPA)</u>							
Realignment	14.2	18.4	23.5	28.6	27.7	25.0	29.0
Local cost	-	-	-	-	-	2.5	3.9
<u>IHSS Public Authority (DPA)</u>							
Realignment		0.1	0.2	0.2	0.3	1.0	1.0
<u>Foster Care (BHI)</u>							
Realignment	19.1	21.4	23.3	23.8	24.0	21.0	24.3
Local cost	16.7	14.0	13.9	13.8	13.6	14.8	14.7
<u>Aid to Adoptive Children (ATC)</u>							
Realignment	0.5	0.7	1.5	2.0	2.8	2.8	3.4
Local cost	0.6	1.0	0.9	1.3	1.0	1.5	1.8
<u>Seriously Emotionally Disturbed (SED)</u>							
Realignment	0.9	0.9	1.5	1.3	1.5	1.4	1.9
Local cost	0.5	0.7	0.5	0.6	0.7	1.0	1.0
<u>All other subsistence budgets</u>							
Local cost	4.7	6.1	6.5	6.6	6.4	6.9	6.8
<b>Total Realignment - Social Svcs</b>	<b>43.1</b>	<b>51.9</b>	<b>65.8</b>	<b>68.7</b>	<b>69.0</b>	<b>65.2</b>	<b>68.5</b>
<b>Total Local - Social Svcs</b>	<b>33.9</b>	<b>34.9</b>	<b>34.1</b>	<b>33.8</b>	<b>35.8</b>	<b>41.6</b>	<b>46.6</b>
<b>Total Social Services</b>	<b>77.0</b>	<b>86.8</b>	<b>99.9</b>	<b>102.5</b>	<b>104.8</b>	<b>106.8</b>	<b>115.1</b>
Probation	4.5	4.5	4.5	-	-	2.7	2.7
California Children's Services	1.3	1.3	1.4	1.5	1.9	3.3	3.8
Financial Administration-MOE	1.8	1.8	1.8	1.8	1.8	1.8	1.8
<b>Grand Total Realignment</b>	<b>50.7</b>	<b>59.5</b>	<b>73.5</b>	<b>72.0</b>	<b>72.7</b>	<b>73.0</b>	<b>76.8</b>

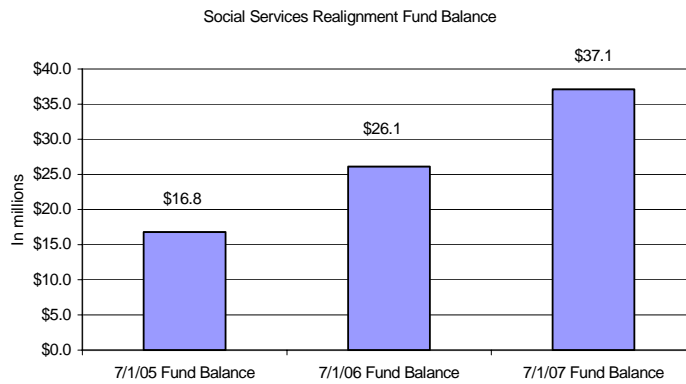
\* 01/02 Includes one-time needs of \$300,000

\*\* 02/03 Includes one-time needs of \$4.6 million



**Social Services Realignment Fund Balance  
(in millions)**

2005-06	Activity
July 1, 2005 Fund Balance	16.8
Expenditures	(73.0)
Revenue	82.3
<b>June 30, 2006 Fund Balance</b>	<b>26.1</b>
2006-07	Activity
July 1, 2006 Estimated Fund Balance	26.1
Estimated Expenditures	(76.8)
Estimated Revenues	87.8
<b>June 30, 2007 Estimated Fund Balance</b>	<b>37.1</b>



**FUNDING AND STAFFING BY PROGRAM  
2006-07**

<b>Transitional Assistance Department</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>Local Share</b>	<b>Staffing</b>
CalWorks - Eligibility	21,896,758	18,320,789	3,575,969	367.0
Food Stamps	33,626,477	27,262,457	6,364,020	385.0
CalWorks - Welfare to Work	36,003,095	36,003,095	-	360.0
Medi-Cal	57,112,456	57,112,456	-	694.0
Foster Care Administration	4,637,617	3,941,975	695,642	62.0
Child Care Administration	15,289,775	15,276,622	13,153	183.5
CalWorks - Mental Health	6,017,177	6,017,177	-	-
Cal-Learn	1,730,998	1,730,998	-	-
CalWorks - Incentive Funds	16,500,000	16,500,000	-	-
General Relief Administration	561,909	-	561,909	7.0
Other Programs	650,744	573,683	77,061	-
<b>Total</b>	<b>194,027,006</b>	<b>182,739,252</b>	<b>11,287,754</b>	<b>2,058.5</b>

<b>Department of Children's Services</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>Local Share</b>	<b>Staffing</b>
Child Welfare Services	81,201,015	69,464,494	11,736,521	747.0
Promoting Safe and Stable Families	2,447,676	2,447,676	-	-
Foster Training and Recruitment	259,486	259,486	-	2.5
Licensing	963,262	963,262	-	-
Support and Therapeutic Options Program	891,663	624,164	267,499	-
Adoptions	4,079,260	4,079,260	-	44.0
ILP	2,134,549	2,134,549	-	21.5
Other Programs	1,315,686	1,315,686	-	11.0
<b>Total</b>	<b>93,292,597</b>	<b>81,288,577</b>	<b>12,004,020</b>	<b>826.0</b>

<b>Aging and Adult Services</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>Local Share</b>	<b>Staffing</b>
In-Home Supportive Services	14,749,129	12,494,668	2,254,461	148.0
Adult Protective Services	5,083,856	4,859,959	223,897	53.0
IHSS Provider Payments	33,014,332	-	33,014,332	-
IHSS Provider Benefits	515,000	-	515,000	-
IHSS PA	328,643	-	328,643	-
Other Programs	-	-	-	-
<b>Total</b>	<b>53,690,960</b>	<b>17,354,627</b>	<b>36,336,333</b>	<b>201.0</b>

<b>Support</b>	<b>Staffing</b>
	<b>339.5</b>

<b>Non Claimable Costs</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>Local Share</b>	<b>Staffing</b>
PERC Training Expense	150,000	-	150,000	-
LLUMC - Child Assess Center	130,000	-	130,000	-
C-IV Developmnet & Staff	1,674,568	1,674,568	-	-
Other	1,340,516	92,611	1,247,905	-
<b>Total</b>	<b>3,295,084</b>	<b>1,767,179</b>	<b>1,527,905</b>	<b>-</b>

<b>Total Local Share</b>	<b>61,156,012</b>
<b>Social Services Realignment</b>	<b>38,859,619</b>
<b>Grand Total Administrative Budget</b>	<b>344,305,647</b>
	<b>283,149,635</b>
	<b>22,296,393</b>
	<b>3,425.0</b>

Changes by department are as follows:

**TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)**

**STAFFING CHANGES**

Funding in 2006-07 is expected to increase approximately \$4.4 million. These funds will be used to offset salary and benefit cost increases. This funding increase is not enough to fund all salary and benefit increases. As a result, TAD is required to reduce funding for staffing by 84.25 budgeted FTEs. This reduction includes:





- Reduction of 16 Eligibility Worker, 25 Employment Service Specialist and 8 Supervising Employment Service Specialist budgeted FTEs as a result of the decrease in CalWORKs funding.
- Reduction of 10 Employment Service Technician budgeted FTEs, as these staff will be phased out through attrition.
- Reduction of 20.25 Office Assistant II and 2 Supervising Office Assistant budgeted FTEs relative to the decrease in caseworker FTEs.
- Net reduction of 3.0 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.

### **PROGRAM CHANGES**

Use of CalWORKs Incentive Funds will allow TAD to maintain service levels and continue to meet mandated performance requirements. Stagnation of CalWORKs funding continues to force TAD to streamline its methods of service delivery. With the expectation that Incentive Funds will be exhausted in 2007-08, TAD has moved CalWORKs Employment Services Program staff from some stand-alone offices into larger TAD offices. This results in substantial savings of leased facility costs and centralization of services for CalWORKs clients. Clients can now apply for aid, obtain Employment Services counseling, arrange for training assistance, and coordinate subsidized child-care in one office. This effort to co-locate offices will continue into 2007.

CalWORKs Incentive Funds – \$20.0 million is expected to be available for use in 2006-07. Expenditures are limited to the direct support of CalWORKs clients in the form of goods or services, including services provided by TAD staff. However, it appears it will be necessary to utilize these funds to bridge the gap between increases in staffing costs and stagnant allocations. Current projections call for \$16.5 million in Incentive Funds being expended in 2006-07 in order for TAD to maintain service levels – leaving only \$3.5 million available in 2007-08.

### **DEPARTMENT OF CHILDREN'S SERVICES (DCS)**

#### **STAFFING CHANGES**

Although 2006-07 allocations will increase approximately \$4.9 million (which includes \$1.3 million in local share), increased costs of salary and benefits will require DCS to reduce staffing by 57.5 budgeted FTEs as follows:

- Reduction of 30 Social Worker II, 16 Social Service Practitioner and 5 Supervising Social Service Practitioner budgeted FTEs.
- Reduction of 8 Office Assistant III budgeted FTEs relative to the decrease in caseworker FTEs.
- Net addition of 1.5 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.

### **PROGRAM CHANGES**

While funding increases are projected, escalating staffing costs have required DCS to maintain the level of direct services to clients at expenditure levels established in 2005-06. These expenditures are for services and supplies provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HS Administrative Claim budget unit.

### **DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)**

#### **STAFFING CHANGES**

Expected increased funding in 2006-07 of approximately \$2.5 million (which includes \$4.0 million in local share), primarily for IHSS provider payments and administration costs, will be offset by a reduction of staffing by 16.25 budgeted FTEs as follows:

- Reduction of 13.75 Social Worker budgeted FTEs.
- Net reduction of 2.5 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.



## **PROGRAM CHANGES**

IHSS - Individual Provider costs. This is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2006-07 are expected to increase 5.4% over 2005-06. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional \$1.5 million of local funding is necessary due to projected caseload growth in 2006-07.

Based on the recommendation of the CAO and approved through Board action, \$0.5 million in funding for several Aging programs (Senior Employment, Supportive Services, Ombudsman and Nutrition programs) has been moved to AAF OOA - Office on Aging, resulting in realignment fund savings.

## **SUPPORT DIVISIONS**

### **STAFFING CHANGES**

Given the stagnant nature of state allocations, HS is reducing staffing levels due to increases in salary and benefit costs. Continued efforts aimed at increasing the efficiency of staff have allowed the support divisions to consolidate the duties of some staff and have already resulted in staffing reductions. All reductions in staffing have been, and are expected to continue to be, the result of attrition. In 2006-07 the support divisions are reducing staffing levels by a 24.25 budgeted FTEs as follows:

- Reduction of 21 budgeted FTEs as a result of reorganization at HS Auditing.
- Net reduction of 3.25 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements. This includes the addition of 2 Staff Analyst II grant writers.

## **PROGRAM CHANGES**

After successfully reducing administrative overhead costs in the 2005-06 budget, HS is experiencing the need to increase costs in 2006-07. The increases are due, in large part, to increases in computer hardware, computer software, ISD charges and building security costs. Resulting cost increases have been allocated among all programs included in this budget unit.

## **FINAL BUDGET CHANGES**

The Board approved an appropriation decrease of \$1,551,404 due to local funding moving from this budget to the Office on Aging (\$451,404) for a required local match and to Probation for a portion of the Heart Bar Youth Camp (\$1,100,000).

The Board approved a local funding increase of \$1,650,000 for non-HS PERC activities (\$400,000), Children's Fund activities (\$500,000), and Children's Network activities (\$750,000).

The Board approved an appropriation increase of \$271,500 for Fleet Management rate adjustments.



The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN							
	Appropriation	Federal	% Federal	Revenue State	% State	Total Federal/State	Local Cost Local Share % Local
<b>Transitional Assistance Department</b>							
Food Stamps	33,626,477	16,813,239	50%	10,449,219	31%	27,262,458	6,364,019 19%
<b>Single Allocation</b>							
CalWorks - Eligibility	21,896,758	9,610,746	44%	8,710,043	40%	18,320,789	3,575,969 16%
CalWorks - Mental Health	6,017,177	-	-	6,017,177	100%	6,017,177	- -
CalWorks - Cal-Learn	1,730,998	865,499	50%	865,499	50%	1,730,998	- -
CalWorks - Welfare to Work	36,003,095	36,003,095	100%	-	-	36,003,095	- -
CalWorks - Child Care Admin	7,503,050	7,503,050	100%	-	-	7,503,050	- -
<b>Total Single Allocation</b>	<b>73,151,078</b>	<b>53,982,390</b>		<b>15,592,719</b>		<b>69,575,109</b>	<b>3,575,969</b>
Medi-Cal	57,112,456	28,566,228	50%	28,566,228	50%	57,112,456	- -
Foster Care Administration	4,637,617	2,453,025	53%	1,488,950	32%	3,941,975	695,642 15%
<b>Child Care Administration</b>							
Stage 2	5,605,732	4,342,072		1,263,660		5,605,732	- -
Stage 3	1,487,494	960,366		527,128		1,487,494	- -
CAPP	693,499	498,618		181,728		680,346	13,153
CalWorks - Incentive Funds	16,500,000	16,500,000	100%	-	-	16,500,000	- -
General Relief Administration	561,909	-	-	-	-	-	561,909 100%
Food Stamp Employment Train	169,666	92,709	55%	-	0%	92,709	76,957 45%
Other	481,078	480,872	100%	103	0%	480,975	103
<b>Total</b>	<b>194,027,006</b>	<b>124,679,519</b>		<b>58,059,735</b>		<b>182,739,254</b>	<b>11,287,754</b>
<b>Department of Children's Services</b>							
Child Welfare Services - Basic	74,474,688	35,253,276	47%	27,484,891	37%	62,738,167	11,736,521 16%
Child Welfare Services - Augm	6,726,327	3,357,953	50%	3,368,374	50%	6,726,327	- -
<b>CWS Total</b>	<b>81,201,015</b>	<b>38,611,229</b>		<b>30,853,265</b>		<b>69,464,494</b>	<b>11,736,521</b>
Promoting Safe and Stable Plac	2,447,676	2,447,676	100%	-	-	2,447,676	- -
Foster Training and Recruitme	259,486	161,301	62%	98,185	38%	259,486	- -
Licensing	963,262	413,818	43%	549,444	57%	963,262	- -
Support and Therapeutic Opti	891,663	-	-	624,164	70%	624,164	267,499 30%
Adoptions	4,079,260	1,692,153	41%	2,387,107	59%	4,079,260	- -
ILP	2,134,549	2,134,549	100%	-	0%	2,134,549	- -
Other Programs	1,315,686	388,059	29%	927,627	71%	1,315,686	- -
<b>Total</b>	<b>93,292,597</b>	<b>45,848,765</b>		<b>35,439,792</b>		<b>81,288,577</b>	<b>12,004,020</b>
<b>Aging and Adult Services</b>							
In-Home Supportive Services	14,749,129	7,896,508	54%	4,598,160	31%	12,494,668	2,254,461 15%
Adult Protective Services	5,083,856	2,183,622	43%	2,676,337	53%	4,859,959	223,897 4%
IHSS Provider Payments Local	31,514,332	-	-	-	-	-	31,514,332 100%
IHSS Provider Benefits Local	2,015,000	-	-	-	-	-	2,015,000 100%
IHSS PA Local Cost Match	328,643	-	-	-	-	-	328,643 100%
Other Programs	-	-	-	-	-	-	- -
<b>Total</b>	<b>53,690,960</b>	<b>10,080,130</b>		<b>7,274,497</b>		<b>17,354,827</b>	<b>36,336,333</b>
<b>Non Claimable Costs</b>							
PERC Training Expense	150,000	-	-	-	-	-	150,000 100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000 100%
Other	3,015,084	1,767,179	-	-	-	1,767,179	1,247,905 41%
<b>Total</b>	<b>3,295,084</b>	<b>1,767,179</b>		<b>-</b>		<b>1,767,179</b>	<b>1,527,905</b>
<b>Total Administrative Budget</b>	<b>344,305,647</b>	<b>182,375,613</b>	<b>53%</b>	<b>100,774,024</b>	<b>29%</b>	<b>283,149,635</b>	<b>61,156,012 17.8%</b>
<b>SOCIAL SERVICES REALIGNMENT</b>							<b>38,859,619</b>
							<b>22,296,393</b> ← Local Cost Target



PERFORMANCE MEASURES		
Description of Performance Measure	2005-06 Actual	2006-07 Projected
Human Services: Reduction of Human Services Overhead Costs.	4.3%	3%
Human Services: Percentage of total expenditures in comparison to allocation.	97.7%	100%
Transitional Assistance Department: Percentage of worker alerts processed within specific timeframes.	40%	95%
Transitional Assistance Department: Caseload percentage increase in active food stamp households.	3% Decrease	10% Increase
Transitional Assistance Department: Percentage of successful placements of people in our WPR.	52%	58%
Transitional Assistance Department: Percentage of 5 STAR customer service satisfaction program with favorable rating.	N/A	95%
Department of Children's Services: Children adopted.	26% Decrease (345)	3.4% Increase
Department of Children's Services: Foster youth graduating with a high school diploma over 2004-05 statistics.	4% Increase (255)	5% Increase
Department of Aging and Adult Services: Percentage of IHSS applications completed within 30 days.	57%	75%
Department of Aging and Adult Services: Percentage of IHSS RVs completed within state timelines.	76%	90%
Department of Aging and Adult Services: Percentage of APS referrals responded to within the state mandated timeframes.	N/A	100%

